

Public Library Circulation rules

Items	Loan Period	Fine & Max Fine	Renewals
Books, Audiobooks, Music and most other non audio-visual material			
At Kent and Sussex Co. public libraries:	21 days	.10/day, \$5 max	1
At New Castle County public libraries.	21 days	Adults: .25/day, \$5 max Kids: .10/day, \$5 max	3
At Wilmington Institute libraries.	21 days	Adults: .25/day, \$15 max Kids: .10/day, \$10 max	5
DVDs and Videos			
At Kent and Sussex Co. public libraries	DVDs: 7 days Videos: 21 days	\$1/day & \$5 max \$1/day & \$5 max	0 0
At Wilmington Institute public libraries	DVDs: 3 days EDVDs: 7 days (Educational/Classic) Videos: 7 days	\$1/day & \$15 max \$1/day & \$15 max \$1/day & \$15 max	0 5 5
At New Castle County public libraries	DVDs and Videos: 7 days	\$1/day & \$5 max	3
<i>Limitations exist on the number of DVDs or videos which may be checked out to any one patron, depending on institution and patron profile.</i>			<i>Number of renewals may be restricted based on demand for particular titles. Maximum checkouts of certain item types may apply at some libraries</i>

<i>Copies, Government Documents, Maps, Microform/fiche, Misc Objects, Pamphlets, Reference Materials</i>	<i>Cannot be Checkout Out</i>		

Check with library for rules regarding specific items not mentioned here.

Delaware Tech Circulation Rules

Items	Loan Period	Fine & Max Fine	Renewals
AV-3wk, Books, Computer Software, Pamphlets	21 days .	15/day & \$30 max <i>faculty are not charged fines</i>	1
Av-1wk, Music CDs, Circulating Reference, Restricted AV <i>A max of 2 CDs may be checked out at any time</i>	7 days	.15/day & \$30 max	1
AV-3day, Restricted AV	3 days	.15/day & \$5 max	0
LUO AV Items, Reserve Items	In library use only		
AV Overnight, Restricted Items	24 hours	\$2/day & \$30 max	0
Copies, Government Documents, Maps, Microform/fiche, Misc Objects, Pamphlets, Reference materials	Cannot be checked out		

Check with your local library for rules regarding specific items not mentioned here.

1 st Overdue Notice	7 days overdue		
2 nd Overdue Notice	14 days overdue		
Final Overdue Notice & bill for item	21 days overdue		

Wesley College

Items	Loan Period	Fine & Max Fine	Renewals
Books, Videos (faculty only)	28 days	.10/day & \$5 max <i>faculty are not charged fines</i>	unlimited
DVDs (faculty only), Equipment.	3 days	.10/day & \$5 max	unlimited
Copies, Reserve Items	In library use only		
Barrett's Chapel Collection, Government Documents, Maps, Microform/fiche, Misc Objects, Pamphlets, Periodicals, Rare Books Reference materials, Thesis	Cannot be checked out		

1 st Overdue	Notice 7 days overdue
2 nd Overdue Notice	35 days overdue
Final Overdue Notice & bill for item	92 days overdue

Sussex Technical HS

Items	Loan Period	Fine & Max Fine	Renewals
Books	21 days	.10/day & \$10 max <i>faculty are not charged fines</i>	3 / 9 Juniors and Seniors
CDs	7 days	.25/day & \$15 max	9
Av Materials	7 days	\$1/day & \$15 max	9
Library Use Only Items	In library use only	\$1/day & \$15 max	9
Prof Development tools, materials and all videos	Checkout only to faculty/staff		

1 st Overdue Notice	7 Days overdue		
2 nd Overdue Notice	21 days overdue		